Ohio Union Audio Visual Presenter Guide

Ohio Union Meeting Rooms

Barbie Tootle Room
Brutus Buckeye Room
Cartoon Room(s) *1,2*
Creative Arts Room
Great Hall Meeting Room(s) *1,2,3*
Hays Cape Room
Interfaith Prayer & Reflection Room
Maudine Cow Room
Milestones Room
Ohio Staters, Inc. Founders Room
Ohio Staters, Inc. Traditions Room
Rosa M. Ailabouni Room
Round Meeting Room
Senate Chamber
Sphinx Centennial Leadership Suite
Student-Alumni Council Room
Suzanne M. Scharer Room
Tanya R. Rutner Room

All of the meeting rooms listed above have the following:

- Widescreen (16:9) projector and screen
- HDMI and VGA cables, as well as Mini DisplayPort adapters
- Built-in speakers and we can provide 3.5mm cables for audio requirements
- We recommend building presentations in widescreen (16:9) format in both PowerPoint and Keynote
- We recommend embedding videos into presentations or downloading them to a flash drive

The Ohio Union recommends presenters come with their own equipment/adapters for the following:

- USB-C (2016 MacBook)
- mini-HDMI (some Lenovo Yoga laptops)
- Lightning/30-pin (iPads & iPhones)
- Lightning/3.5mm (iPhone 7 audio)
- Wireless presentation remotes

Staff members from the Ohio Union AV team will stop by before your presentation to assist you in connecting to the projector and helping with any other audio visual needs you might have.

Archie M. Griffin Ballroom(s)
Performance Hall
US Bank Conference Theater

The Ballroom(s), Performance Hall, and Conference Theater all have slightly different systems than the small meeting rooms. We recommend building presentations in widescreen (16:9) format in both PowerPoint and Keynote. Please contact your event coordinator for other audio visual information in these rooms.

Internet Access – WiFi@OSU

Complimentary wireless internet access is available throughout the Ohio Union and across campus.

Connection Instructions:

1. From your device's wireless connection utility, choose to connect to "WiFi@OSU". No password is required.
2. After waiting 10-15 seconds to establish a connection, open up a web browser. Most devices will automatically be redirected to an authentication page. If this does not occur within 30 seconds of opening your browser, type www.osu.edu into the browser's address bar
3. Upon reaching the authentication page and reviewing the terms and conditions, check the box under the "Guests" column and click "Log-in"
4. You may be required to repeat Step 3 after several hours of inactivity or after the twelve hour connection window has expired